



# Meeting of West Berkshire District Council

**Tuesday, 14 May, 2013**

***Summons and Agenda***

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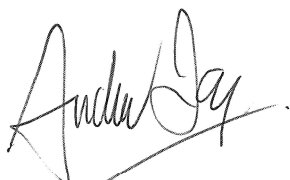


WestBerkshire  
C O U N C I L

To: All Members of the Council

*You are requested to attend a meeting of*  
**WEST BERKSHIRE DISTRICT COUNCIL**  
*to be held in the*  
**COUNCIL OFFICES, MARKET STREET,  
NEWBURY**

on  
**Tuesday, 14 May, 2013**  
**at 7.00pm**



Andy Day  
Head of Strategic Support  
West Berkshire District Council

Date of despatch of Agenda: Friday, 3 May 2013

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## **AGENDA**

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1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any).

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members.

3. **PRESENTATIONS**

The Chairman will make presentations to his charity 'Help for Heroes', any personal presentations and Long Service Awards to Officers and Members.

4. **ELECTION OF CHAIRMAN FOR THE MUNICIPAL YEAR 2013/14 (C2509)**

To elect a Chairman of the Council for the 2013/14 Municipal Year. Following election the Chairman will sign the Declaration of Acceptance of Office. **(Verbal Report)**



**Agenda - Council to be held on Tuesday, 14 May 2013 (continued)**

**5. APPOINTMENT OF VICE CHAIRMAN FOR THE 2013/14 MUNICIPAL YEAR (C2510)**

To appoint a Vice Chairman for the 2013/14 Municipal Year. Following appointment the Vice Chairman will sign the Declaration of Acceptance of Office. **(Verbal Report)**

**6. MINUTES**

The Chairman to sign as a correct record the Minutes of the Council meeting held on 5 March 2013. **(Pages 1 - 16)**

**7. DECLARATIONS OF INTEREST**

To receive notice of any Declarations of Interest from Members.

**8. APPOINTMENT OF THE EXECUTIVE BY THE LEADER OF THE COUNCIL FOR THE 2013/14 MUNICIPAL YEAR (C2511)**

The Leader of the Council to announce the composition of the Executive for the 2013/14 Municipal Year. **(Verbal Report)**

**9. APPOINTMENT OF AND ALLOCATION OF SEATS ON COMMITTEES 2013/14 MUNICIPAL YEAR (C2512)**

To consider the appointment of and allocation of seats on Committees and associated bodies for the 2013/14 Municipal Year and to agree the Council's Policy Framework for 2013/14. **(Pages 17 - 34)**

**10. ADJOURNMENT OF MEETING**

At this point, the Council meeting will be adjourned to enable the Committees appointed by the Council to meet to determine their Chairmen and Vice-Chairmen. The order for each meeting is set out below:

- (a) Overview and Scrutiny Management Commission
- (b) Licensing Committee
- (c) District Planning Committee
- (d) Eastern Area Planning Committee
- (e) Western Area Planning Committee
- (f) Governance and Audit Committee
- (g) Personnel Committee
- (h) Standards Committee

**11. RECOMMENCEMENT OF MEETING**

At the conclusion of the meeting of the Standards Committee the Council will recommence.

**12. STANDARDS COMMITTEE ANNUAL REPORT 2012/13 (C2508)**

To present the Annual Standards Committee report to the Council. **(Pages 35 - 46)**

**Agenda - Council to be held on Tuesday, 14 May 2013 (continued)**

**13. PUBLIC HEALTH - SCHEME OF DELEGATION (C2651)**

To propose that the Council's Scheme of Delegation is updated to reflect the new Public Health duties placed on the Council in accordance with the Health and Social Care Act 2012. **(Pages 47 - 52)**

**14. AMENDMENT TO THE CONSTITUTION - PART 7 SPEAKING RIGHTS AT PLANNING MEETINGS (C2641)**

To propose an amendment to speaking rights for adjoining Parish Councils at Planning Committee meetings. **(Pages 53 - 60)**

**15. RE-PROFILING OF HIGHWAYS AND TRANSPORT CAPITAL PROGRAMME (URGENT ITEM)**

To seek approval for re-profiling of the Highways and Transport capital budget allocation. **(Pages 61 - 76)**

**16. LICENSING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Licensing Committee met on 20 March 2013. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**17. PERSONNEL COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Personnel Committee has not met.

**18. GOVERNANCE AND AUDIT COMMITTEE**

The Council is asked to note that since the last meeting of Council, the Governance and Audit Committee met on 29 April 2013. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**19. DISTRICT PLANNING COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the District Planning Committee has not met.

**20. OVERVIEW AND SCRUTINY MANAGEMENT COMMISSION**

The Council is asked to note that since the last meeting of the Council, the Overview and Scrutiny Management Commission met on 16 April 2013. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).

**21. STANDARDS COMMITTEE**

The Council is asked to note that since the last meeting of the Council, the Standards Committee met on 22 April 2013. Copies of the Minutes of this meeting can be obtained from Strategic Support or via the [Council's website](#).



**Agenda - Council to be held on Tuesday, 14 May 2013 (continued)**

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.

